

WINFIELD TOWNSHIP DEMOCRATIC ORGANIZATION BYLAWS

ARTICLE I - NAME

The name of the organization is Winfield Township Democratic Organization (WTDO) , a Political Action Committee.

ARTICLE II - PURPOSE

The purpose of this organization shall be the advancement of better government through organizing, encouraging participation of democratic voters, the selection of outstanding citizens as candidates for elective offices, and the election of Democratic Party candidates.

ARTICLE III - MEMBERSHIP

Any Winfield Township registered voter who affirms the values and principles of the Democratic Party may be a member of WTDO.

ARTICLE IV - VOTING RIGHTS

1. All Executive Committee members and all elected Precinct Committeepersons shall have full voting rights for leadership positions.
2. All Executive Committee members and all elected and appointed Precinct Committeepersons shall have full voting rights for any other matters.
3. Any WTDO member who has attended at least four (4) meetings during the previous twelve (12) months shall have full voting rights for leadership positions and other matters.

ARTICLE V - MEETINGS

1. All public meetings of WTDO shall be open to all.
2. The regular time and place of the public meetings of the Organization shall be set by the Township Chair. Should there be a change in the regular time and/or place of the meetings, members shall be notified at least five (5) days prior to said meeting via email and the new information will be posted online.
3. Special meetings may be called by the Chair or a majority of the Executive Committee. Notice of a special meeting including agenda shall be sent by email and posted online at least five (5) days in advance of said meeting.
4. Meetings may be held electronically if notified at least five (5) days prior via email, and posted online.
5. A quorum of eight (8) members are necessary for voting on business matters.

ARTICLE VI - OFFICERS AND DUTIES

1. To be eligible to be elected as an WTDO officer, a member shall have attended at least four (4) WTDO meetings in the past twelve (12) months, shall have participated in WTDO efforts, and shall support the purpose of WTDO.
2. No member shall hold more than one office at a time.
3. Officers are expected to participate, support, and uphold the purpose of WTDO as stated above, and fulfill their obligations as described in position descriptions below. If these expectations are not met and/or an Officer engages in conduct unbecoming they may be asked to resign. Any member may submit a motion to ask for an Officer's removal to an Executive Committee member. An Officer may be

removed from office with a vote of 75% of voting members (see Article IV), at a WTDO meeting with a quorum in place.

Township Chair: The Chair shall preside at all WTDO meetings. The Chair shall appoint all committees and their chairs and shall be an ex-officio member of all committees except the nomination committee.

The Chair shall fill vacancies in open offices of the organization with approval by a simple majority of the Executive Committee.

First Vice-Chair: The first Vice-Chair shall preside at all WTDO meetings in the absence of the Township Chair. The First Vice-Chair shall perform such other duties as delegated to him or her by the Chair. In the event of a vacancy in the office of Township Chair, the First Vice-Chair shall succeed to the office of Temporary Chair until a successor is duly elected. Executive Committee shall call a special election within sixty (60) days of said vacancy with a ten (10) day notice via email and posting on WTDO website for members who are eligible to vote as per Article IV.

Second Vice-Chair: The Second Vice-Chair shall perform such duties as delegated by the Township Chair.

Secretary: The Secretary shall be the official custodian of all records of WTDO and shall maintain minutes of all WTDO and Executive Committee meetings. The Secretary shall maintain a list of members qualified to vote, as per Article IV.

Treasurer: The Treasurer shall be the official custodian of all monies belonging to WTDO. The Treasurer shall deposit monies in a bank designated by the Executive Committee and shall maintain precise records thereof, which shall be open for inspection by any member of the Executive Committee. All disbursements over two hundred (\$200) dollars shall be approved by the Executive Committee. The Treasurer shall comply in a timely manner with all financial reporting requirements on behalf of WTDO.

Member-at-Large: The Member-at-Large shall represent the whole membership on the Executive Committee and will contact the membership and solicit feedback.

ARTICLE VII - EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary, Treasurer, and one (1) Member-at-Large.

ARTICLE VIII - NOMINATION AND ELECTION OF OFFICERS

1. Nomination and election of Chair, First Vice-Chair, Secretary, Treasurer, Member-at-Large, and Democratic Party of DuPage County (DPDC) Executive Committee Delegates and their Alternates shall be held at the first WTDO meeting following the DuPage County Central Committee Convention.
2. They shall be elected for a two (2) year term.
3. The Second Vice-Chair shall be appointed by the Township Chair to a term not to exceed that of the current Chair.
4. Officers will be elected at a meeting with a quorum present by a simple majority of members as described in Article IV.

ARTICLE IX - AMENDMENTS

These By-Laws can be amended by a two-thirds vote of voting members present, (see Article IV), with a quorum in place, at any regular meeting, provided that written notice has been given of the proposed amendment(s) via email and posting on website to members at least one month in advance.

ARTICLE X - PARLIAMENTARY AUTHORITY

Parliamentary authority is Robert’s Rules of Order (revised), where not inconsistent with these By-Laws.

Approved and adopted this _____ day of _____, 2021, in Winfield Township, County of DuPage, State of Illinois.

Attest:

Chair

Secretary